HSNA AGENDA - June 4, 2020 - 7PM – Via Zoom

In attendance: Linda Brewer, Miguel D, Julie Allen, Inthava Hall, Bruce Sweeny

1. Financials (Julie)

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**Financials:**

* Cash at May 31st is $59,137, including $39,137 in checking and a $20,000 CD.
* Net income for the first five months is $11,396.
* We’ve collected $32,227 in dues, which represents 88% of the annual amount.
* So far, we are on target for the Common Area Maintenance and the Other expenses for the year.

**Accounts Receivable:**

* Balance outstanding at May 31st includes $4,500 from 2020 (12%) and $500 from 2 homeowners related to 2017-2019.
* Second requests for the outstanding invoices were mailed out on May 19th. So far, we’ve received 9 payments from that request.
1. Raise annual dues, beginning 2021 - consider $130 to $142
	* Julie recommends discussing this at the end of the year and look the 20-21 budget to decide what the increase will be
	* Notify homeowners in Jan of the increase
	* Advance notice will be planning to share at the Annual Notice with a range of what we might increase
	* Explain to the homeowners that operating cost have risen, maintenance is needed,
2. E-mail blast to include invitation to clean debris in retention pond area. Include notice for Annual meeting & Fitchburg farmer’s market. Other?
	* Annual Meeting – August 3rd, 2020 – 7PM
	* Retention Pond Clean Up
	* Fitchburg Farmer’s Market
	* Annual Dues Increase
		+ Anticipate increase additional $40-$50 annually

IV. Two mailboxes left at Fitchburg Family Pharmacy - order more? Amount?

* Order 6 more mailboxes
* Add the mailbox and the post prices on our website
* Bruce did research on new mailboxes from Home Depot. He will share the link to the group

II. Berm

* fence repair completed
* expecting trees to be planted yet this season
* question about weedy areas not yet resolved
	+ Olson toon to repair the grass area
1. Bantry property – complaint
* Backyard has not been mowed – City of Fitchburg will follow up with homeowner

1. Hartwick Property – water complaint
	* Water drainage issue – Per Julie; it’s next to her yard – the drain is slow
	* Bruce will follow up with the complaint
2. Annual Meeting
* plan virtual meeting with use of ZOOM
	+ Will need Zoom ID and Password to send out post card
* Annual Meeting – August 3rd, 2020 – 7PM
* Send a post card

VI. Other:

* Retention Pond update: work on the pond completed last year (2019) improved flow. No more plans for improvement at this time. May need pruning/vegetation removal in 3 years. Input provided by committee of two - Diane Streck & Doug Johnson.
* Smaller landscaped areas, including monument sites, cared for by Backyard Havens. Landscape committee very satisfied with work. Landscape Committee: Ginny Janssen (Chair), Mary Power, Lance